



Supporting the mission of Gift of Life Michigan

## Lecture Series Grant Application 2021-2022

The Gift of Life Foundation is a non-profit organization dedicated to promoting and supporting Michigan's donation and transplant community. The Lecture Series Grant has been established through the Gift of Life Foundation to encourage transplant-related institutions to educate and inform professionals and the public about innovative and recognized best practices in the field of transplant and/or donation.

The guiding principles of the Gift of Life Foundation are as follows:

- *We envision a day when organ and tissue donation is the cultural norm for all citizens in Michigan so that no one dies waiting.*
- *As good stewards of public support, we manage our costs vigilantly, to increase resources that will support grants to the community and transplant centers.*
- *We provide grants of financial assistance to transplant centers, post-transplant recipients and waiting candidates to help with financial challenges and transplant successes.*
- *We promote the cause of organ and tissue donation and transplantation in the community by funding public and professional education efforts.*

**Funding decisions are made at the Board of Trustees spring meeting and apply to the next funding cycle, which begins in July of each year. In order for your request to be considered for the upcoming funding cycle (July 1, 2021 – June 30, 2022), complete packets are to be submitted before March 15, 2021.**

**Lecture Series Grants are limited to \$2,500 annually.**

### ***Submit grant materials to:***

Gift of Life Foundation  
3861 Research Park Drive  
Ann Arbor, MI 48108  
or  
[sblakley@golm.org](mailto:sblakley@golm.org)

*Questions? Please contact Stacie Blakley (734) 922-1261*

**Materials are due March 15, 2021 for consideration and will not be returned.**



A Donate Life Organization

3861 Research Park Drive ♥ Ann Arbor, MI 48108-2217  
800.482.4881 ♥ FAX: 734.973.3133



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### REQUIRED ATTACHMENTS

- I. **PROPOSAL SUMMARY: One-half page, maximum**  
Please summarize in a short paragraph the purpose of your grant. Briefly explain why you are requesting funds, what outcomes you hope to achieve, and how you will spend the funds if approved.
  
- II. **NARRATIVE-Five pages maximum-Please use headings as provided in the order listed**
  - A. **BACKGROUND**-Describe how your project addresses the following:
    1. Lecture Topic
      - a. Topic of lecture (title if available)
      - b. Specific organs covered by the lecture
      - c. Tissue education (indicate whether tissue will be covered and, if so, in what way)
      - d. Relevance of topic to the transplant and/or donation community
      - e. Educational goals/expected impact of the lecture on the transplant and/or donation community
      - f. Collaboration with other transplant centers, if any
  
    2. Lecture Details
      - a. Proposed speaker name and title
      - b. Location of the lecture
      - c. Expected audience (size, professional composition, public attendance, etc.)
      - d. Expected marketing/promotion of lecture
      - e. Portability of lecture (videotaping, internet viewing, intent to webcast, etc.)
      - f. Whether CME/CEU credits will be offered to participants
      - g. Specifics on how the Michigan Organ Donor Registry will be promoted at the lecture (Gift of Life Michigan is available to provide applicants with guidance on wording of public service announcements or messages)





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### B. **FUNDING REQUEST**-Please describe the program for which you seek funding

1. A list of all sources of income toward the lecture, actual and prospective with amounts
2. Current organization budget and an estimated lecture budget-List staff resources separately and include % of time spent on the project.
3. Cost estimate of lecture. Costs to be considered for funding include:
  - a. Speaker honorarium and reasonable travel expenses
  - b. Physical plant charges (room, technology, etc.)
  - c. Marketing/promotional costs
  - d. Cost of applying for CME/CEU credits

### C. **EVALUATION**

1. Please describe how you will measure the effectiveness of your lecture. Describe your criteria for success and the results you expect to achieve by the end of the funding period.

### III. **ATTACHMENTS**-Please provide the additional following information:

1. List of Trustees or Board of Directors and their affiliations
2. Verification of IRS 501(c) (3)
3. A short bio of the proposed speaker (please limit to no more than one page).





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**Lecture Series Grant Application 2021-2022**

PLEASE PRINT

Applying Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Tax ID: \_\_\_\_\_

Lecture Organizer: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Chief/Head of Transplant  
Organization: \_\_\_\_\_

Email: \_\_\_\_\_

**REQUIRED INFORMATION**

Lecture Title: \_\_\_\_\_

Total Lecture Budget \$ \_\_\_\_\_

Lecture duration \_\_\_\_\_

**TOTAL FUNDING GRANT REQUEST \$ \_\_\_\_\_**

*Lecture Series grant limited to \$2,500 annually.*



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### GIFT OF LIFE FOUNDATION GRANT AGREEMENT

*I have read the requirements for submission for a Community Grant through the Gift of Life Foundation and have attached all required materials*

- I certify the applying organization is non-profit and tax exempt 501(c) (3) under IRS guidelines.
- I agree to use this grant to serve populations in Michigan exclusively.
- I am aware that funding decisions will be made in late spring, with announcement of awards to be made no later than July 1, 2021.
- I will contact the Foundation if there is a change in project manager, non-profit status of the organization, or any other factors that may affect the awarding of the grant.
- I have read the requirements for application for a lecture series grant through the Gift of Life Foundation and have attached the materials as required. I will contact the Foundation if there is a change in lecture organizer, lecture details, or any other factors that may affect the awarding of the grant.
- I am aware that to receive funds for the lecture series, the speaker/transplant related institution will be required to agree to share the lecture (e.g., webcasts, videotaping, program and lecture materials) to reach the broadest audience possible. **All lectures must include recognition of funding in materials and verbally during the lecture, which will include the phrase, "This lecture is sponsored in (whole or part) by the Gift of Life Foundation" followed by a call to action regarding the Michigan Organ Donor Registry, directing registrants to either call 866-500-5801 or register online at [www.GiftofLifeMichigan.org](http://www.GiftofLifeMichigan.org).**

Signature \_\_\_\_\_  
Project Manager

Date \_\_\_\_\_

Signature \_\_\_\_\_  
Director / President of Applying Organization

Date \_\_\_\_\_



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